



CAMEROON CIVIL AVIATION AUTHORITY – DIRECTION OF AVIATION SAFETY

MANUAL	REF	DSA.AOC.MAN.001
AIR OPERATOR CERTIFICATION AND SURVEILLANCE MANUAL	ED	02 DU 01/04/2015
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VOLUME I — AIR OPERATOR CERTIFICATION

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CHAPTER 1 RESPONSIBILITIES OF CAMEROON

1.1 NATURE OF THE RESPONSIBILITIES OF CAMEROON

1.1.1 As a signatory to the ICAO Convention on International Civil Aviation, Cameroon has an obligation to promulgate regulations and standards in accordance with the ICAO Standards and Recommended Practices (SARPs) as outlined in the ICAO Annexes.

1.2 DISCHARGE OF STATE RESPONSIBILITIES

1.2.1 In order to discharge its responsibility, Cameroon has enacted the “Law N° 2013/010 du 24 juillet 2013 portant régime de l'aviation civile au cameroun” that provides for the development and promulgation of Cameroon regulations consistent with ICAO Annexes. The regulatory system enables Cameroon to maintain continuing regulation and oversight of the activities of air operators without unduly inhibiting the operator’s effective direction and control of the organization.

While ICAO Annex 6 — Operation of Aircraft requirements are applicable to international commercial air transport, in the interest of consistency and to ensure an equivalent level of safety for all air transport operations, the Cameroon civil aviation regulations and these policies and procedures are applicable as well for domestic commercial air transport operations.

1.2.2 An essential element in the regulatory system is the certification of air operators. The requirement that an operator shall be in possession of an AOC issued by CCAA in order to engage in commercial air transport operations is contained in "Law N°2013/010 du 24 juillet 2013 portant régime de l'aviation civile au cameroun (Article 99) ; Décret N° 2003-2028-PM du 04 sept 2003 portant réglementation des titres, documents et contrôles relatifs à la sécurité aéronautique ; Arrêté N°2006-00606-MINT du 13 Sept 2006 modifiant l'annexe de l'arrêté n°00731/MINT du 07 juin 2005 fixant les conditions d'utilisation des avions par une entreprise de transport aérien". The system for both the initial inspection and certification and the continued safety oversight of air operators is outlined in "Instruction N° 355 du 04 Août 2009 relative à l'acquisition du Titre de Transporteur Aérien" and detailed in this Air Operator Certification and Surveillance Manual.



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1.2.3 In order to assess the competence of an air operator to provide a safe and regular service, CCAA will investigate the proposed operation, covering at least the organization, staffing, equipment, proposed routes, level and type of service and finances. The issuance of an AOC by CCAA will be dependent upon the operator demonstrating an adequate organization, method of control and supervision of flight operations, training programme, as well as ground handling, maintenance management and maintenance arrangements, consistent with the nature and extent of the operations specified. If the operator is found competent, an AOC will be issued, together with operations specifications, detailing the commercial air transport operations authorized. Subsequent to the issuance of an AOC, CCAA will continue to monitor the operation through a systematic programme of safety oversight inspections.

1.2.4 Through the issuance of an AOC, the associated operations specifications and the subsequent continuing safety oversight, CCAA will be able to ensure the protection of public interest and will be able to exercise indirect influence and control without encroaching upon the direct responsibility of the operator for the safety of the operation. The granting of an AOC by CCAA establishes that the operator has met the criteria for an acceptable operation and that the operator is capable of providing a safe commercial air transport service.



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CHAPTER 2 AIR OPERATOR CERTIFICATE (AOC)

2.1 GENERAL

2.1.1 The AOC provides the basis for Cameroon to regulate the activities of operators and the means for CCAA to authorize an air operator to commence operations and to exercise the continued safety oversight of the operator.

2.1.2 The AOC and the associated operations specifications are briefly introduced in this chapter. Detailed requirements and guidance for the AOC and the operations specifications can be found in subsequent chapters.

2.1.3 The AOC and the associated operations specifications issued to an air operator by CCAA are also intended to provide a basis for another State to authorize operations in its territory by that air operator, as the requirements under which the certificate is issued will be at least equal to the applicable Standards specified in Annex 6, Part I — International Commercial Air Transport — Aeroplanes and Part III — International Operations — Helicopters, Section II. The policy and procedures for the validation and surveillance of operators from other States (foreign operators) is not part of this manual.

2.2 THE AOC

2.2.1 Aircraft engaged in commercial operations are required by "Décret N° 2028/PM du 04 sept 2003 portant réglementation des titres, documents et contrôles relatifs à la sécurité aéronautique (chapitre II, article 4) ; Arrêté N° 00606/MINT du 13 Sept 2006 modifiant l'annexe de l'arrêté N°00731/MINT du 07 juin 2005 fixant les conditions d'utilisation des avions par une entreprise de transport aérien (chapitre 3, paragraphe 3.12)" to carry the AOC or a certified true copy of the AOC (note 2.4 below) and a copy of the associated operations specifications relevant to the aircraft type. The AOC certifies that the operator is authorized to perform commercial air transport operations, as defined in the associated operations specifications, in accordance with the operations manual and the civil aviation regulations of Cameroon.



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2.2.2 The information on the AOC shows Cameroon as the State of the Operator, the contact details of CCAA and the certificate number with its expiration date. It also shows the name of the operator and any other trading name relevant to the particular certificate, with the address of the operator's principal place of business. In addition, the certificate indicates the location in the operator's documentation containing the contact details of the operator's operational management. Finally, it shows the date of issuance of the certificate and the name and signature of the CCAA official responsible for its issuance.

2.2.3 The contact details where operational management can be contacted without undue delay for issues related to flight operations, airworthiness, flight and cabin crew competency, dangerous goods and other matters, as appropriate, are required to be provided on board the aircraft and shall include names, telephone and fax numbers, with country codes and e-mail addresses.

2.2.4 The period of validity of an AOC in Cameroon is two (02) years.

2.3 OPERATIONS SPECIFICATIONS

2.3.1 The operations specifications associated with an AOC are an integral part of the authorization under which an operator conducts operations.

2.3.2 The specifications identify CCAA office involved, the number of the associated AOC, the name of the operator, the date of issuance and the signature of CCAA official responsible for its issuance and show the make, model and series (or master series) of the aircraft, the type of operation and the geographical areas in which operations are authorized.

2.3.3 The specifications cover all aspects of the operation and include special limitations, conditions and authorizations with criteria as appropriate. Detailed conditions applicable to operations specifications may also be approved by CCAA in the operations manual.



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2.4 CERTIFIED TRUE COPY OF THE AOC

2.4.1 Each aircraft must have on board a certified true copy of the AOC. The certification statement shall attest that the copy is a true copy of the original and shall be signed by the official entitled to certify a true copy and display an official stamp of that official. The certification statement shall be permanently affixed to the copy by placing it on the first page of the document itself. The certification statement is as follows:

CERTIFICATION

I hereby certify that the attached is a true copy of the [title of the AOC],

issued at [place] on [date] by CCAA.

Signed at [place] on [date].

[Signed by the appropriate certifying authority]

[Official stamp]